

5. Personal details

CPR-number:

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Day			Month			Year			

6. Previous admissions to tertiary education not cited in section 4

Study programme	Institution	Date started: (day/month/year)	Date completed: (day/month/year)	Still enrolled

7. Tests passed in addition to those cited in sections 4 and 6

Type / description	Institution	Date started: (day/month/year)	Date completed: (day/month/year)

8. Other activities, incl. periods abroad, "Folkehøjskolen", organizational work or similar

Activity name / type	Institution /organisation / school	From (date)	To (date)

9. Professional experience in chronological order *(to be completed by applicants for Diploma and Professional Master's programmes only)*

Employer(s)	Type of work	From (date)	To (date)	Hours per week

10. Self-assessment of your IT experience *(level of IT experience best described as)*

___ It at use level	___ ITS at advanced user level	___ IT programming
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Check list (also read the application guidelines)

To this application form I enclose the following mandatory documentation:

___ I have copied the application form + enclosures to the number of programmes I have applied for. As an example, if I apply for two programmes there must be one original for the student administration office and two copies for the programmes

___ With the original application, I have enclosed copies of my diploma, If I have a foreign diploma, the copies are certified, i.e. copies bearing a signed declaration attesting to the conformity with the original and written by either the education institution, an official body or two impartial witnesses (who are not closely related to the applicant) giving name, Address, date and signature

___ Personal statement

___ Diploma including a transcript covering my qualifying exam

___ If my study programme is still in progress – confirmation from my education institution of the final date of my qualifying examination and my most recent academic record (applies only for applicants to the Msc. Programme)

___ For Diploma and Professional Master's programmes I have furnish proof of at least two years' relevant full-time professional experience after the qualifying examination

___ Qualifying diplomas covering degrees taken abroad, which are neither in Scandinavian languages nor in English, are translated into Danish or English by the relevant education institution, a sworn translator or an official body.

___ If requested, a Danish test if you apply for a Danish languaged programme and is a non-nordic citizen

___ Certified copy of your permanent residence permit or the possibility to apply for permanent residence permit in Denmark (if you have such a permit) if you are a non EU/EEA citizen

If you have a foreign qualifying degree (excluded EU countries, Norway, Iceland, Switzerland, the USA, Canada, Australia or New Zealand) you need the following tests:

___ GRE test

___ TOEFL (min. score 89/230/573) or IELTS (min. score 6,5) test, if you apply for an English languaged programme