There are two Epics, From User perspective and From Supporter perspective. The User are the IT users who will use this system to open a problem ticket and Supporter are the help desk staff that will mange the ticket requests.

## 1) From User perspective (user stories from IT user perspective)

#### a. Logins:

- i. As a user, I should be able to make an account by providing the user details so that I can use help desk services.
- ii. I sometimes forget my passwords and or logins, so as a user I should have an ability to request my password and or username by providing my credentials like my name and number etc. so that I can recover my account.
- iii. As a user I should be able to change my login credentials any time so that I can keep my account protected.
- iv. As a user I should be able to update my profile information, like name, address, or phone number, any time so that I can keep my account updated.

## b. Platform or operating system related

# i. Web platform

- 1. As a user, I should be able to access the help desk services from Web platform (web portal) so that I can use the system from web browser and don't have to call or walk to the help desk.
- 2. As a user, I should be able to access the help desk services from Mac so that I can use services from my apple laptop or desktop.
- 3. As a user, I should be able to open the help desk portal on safari web browser so that I can use the services from my web browser.
- 4. As a user, I should be able to access the help desk services from Windows operating system so that I can use services from my windows laptop or desktop.
- 5. As a user, I should be able to open the help desk portal on Google Chrome web browser so that I can use the services from my web browser.
- 6. As a user, I should be able to open the help desk portal on Firefox web browser so that I can use the services from my web browser.
- 7. As a user, I should be able to open the help desk portal on Internet explorer web browser so that I can use the services from my web
- 8. As a user, I should be able to open the help desk portal on Microsoft edge web browser so that I can use the services from my web browser.

## ii. Mobile platform

1. AS a user, I should be able to access the help desk services from mobile platform (app) so that I can use my phone to use all the services on the go or if there is something wrong with my computer or laptop.

- 2. As a user, I should be able to access the help desk services from my IOS devices so that I can use my iPhone to request help.
- 3. As a user, I should be able to access the help desk services from android devices so that I can use my android phone to request help.

#### iii. Contact number:

1. As a user, I should be able to call a helpline number so that I can report my problem orally if the internet services are down or not available at the time.

# c. Opening a problem ticket:

- i. As a user, I should be able to access the services to open a problem ticket so that I can report a problem using different platforms.
- ii. As a user, I should be able to choose the nature of request in the start so that I can tell the help desk that
  - 1. if there is a problem, that I need help with
  - 2. or I am requesting some other services like software installations
  - 3. or if I am asking a general "how to" question.
- iii. As a user, I should be able to select a category which represents my problem from list of general categories when I am opening a ticket so that I can categorized my problem for faster tracking and resolution.
- iv. As a user, I should be able to write a description of my problem while I am opening the ticket so that I can explain my problem in more detail and may write reproducible steps.
- v. As a user, I should be able to attach screen shots to my problem ticket so that I can more effectively report a problem that is hard to explain in words.
- vi. As a user, I should be able to submit my request so that I can send the details to help desk once I am done writing them.
- vii. As a user, I should receive a conformation that my ticket is successfully generated, so that I know that help desk has received my request.

#### d. Once the ticket is submitted:

- i. As a user, I should be able to see the ticket Id number that uniquely identifies my ticket so that I can use that number to track my request.
- ii. As a user, I should be able to search for my request by providing the request ID or my information so that I can track it or update it if needed.
- iii. As a user, I should be able to update my request once submitted so that I can report any other information or changes to my original request.
- iv. As a user, I should be able to see the status of my request so that I know at which phase my request is currently in.
- v. As a user, I should be notified of any changes in status so that I can keep track of my request.
- vi. As a user, I should be able to see to whom my request is currently assigned so that I can contact that person in case I need more information.
- vii. As a user, I should be able to see the estimated time it will take to complete my request so that I know when my request will be completed.

- viii. As a user, I should be able to submit comments on my tickets so that I can communicate with help desk staff.
- ix. As a user, I should be notified once my request is completed so that I can verify it.
- x. As a user, I should be able to reopen the ticket so that I can quickly inform the help desk that I am still facing the same issue.

#### e. General notifications:

- i. As a user, I should be notified if someone has reported a printer issue in my region, so that I do not open a duplicate request.
- ii. As a user, I should be notified if the previously reported printer issue is solved so that I can use the printer if needed.
- iii. As a user, I should be notified if someone has reported a power outage of some kind so that I am aware of the situation and do not open a duplicate ticket.
- iv. As a user, I should be notified of any general problem that concerns me, my work, or my team so that I am aware of the issue.
- v. As a user, I should be notified whenever a general problem that concerns me, my work, or my team so that I can work accordingly.
- vi. As a user, I should be notified of any scheduled work or maintenance that will be happening in near future and may impact my work so that I can plan accordingly.

# 2) From Supporter Perspective (user stories form Supporter perspective):

#### a. Logins:

- i. As a Supporter, I should have an account assigned to me so that I can perform my duties.
- ii. As a supporter, I should have a proper admin access so that I can change things and help clients.
- iii. As a Supporter I should have an ability to access my account even if I forgot my login or passwords so that I can recover my account.
- iv. As a Supporter I should be able to change my login credentials any time so that I can keep my account protected.
- v. As a Supporter I should be able to update my profile information, like name, address, or phone number, job role etc. any time so that I can keep my account updated.

## b. Platform or operating system related

- i. Web platform (same user stories as IT user)
- ii. Mobile platform (same user stories as IT user)
- iii. Contact number:
  - 1. As a Supporter, I should have a phone so that I can receive help request on phone.

#### c. Problem ticket:

- i. As a supporter, I should be able to open the ticket so that I can put the client request into a proper ticket.
- ii. As a supporter, I should have all the abilities to open a ticket as a normal user so that I can add all the details to a request.
- iii. As a Supporter, I should be able to see all the submitted tickets in a common repository so that I can read them.
- iv. As a supporter, I should have access to all the open tickets so that I can read them.
- v. As a supporter, I should have access to all the close tickets so that I can use them for analysis purposes
- vi. As a supporter, I should have access to all the parked tickets so that I can see them and escalate them if I can.
- vii. As a supporter, I should be able to assign a ticket to myself so that I can help users solve their issue.
- viii. As a supporter, I should be able to assign a ticket to someone else in my team so that I can point the user request to right person.
- ix. As a supporter, I should be able to see the first-line support team list so that I know who is currently in this team.
- x. As a supporter, I should be able to see the second-line support team list so that I know who is currently in this team.
- xi. As a supporter, I should be able to assign a ticket to someone in first-line support team so that they can fix it.
- xii. As a supporter, I should be able to assign the ticket to someone in second-line support team so that they can fix it.
- xiii. As a supporter, I should be able to reassign a ticket to someone other than the original owner so that it can be fix in timely manner.
- xiv. As a supporter, I should be able to assign priorities to tickets so that work can be prioritized.
- xv. As a supporter, I should be able to assign a status to a ticket so that tickets can be tracked and scheduled.
- xvi. As a supporter, I should be able to pull general information about the client from the tickets so that I can communicate with them if needed.
- xvii. As a supporter I should be able to provide a completion time frame to ticket, so that user knows when his request will be completed.
- xviii. As a supporter I should be able to store the closed tickets in right repository so that I can pull them later for analysis purposes.
- xix. As a supporter, I should be able to submit ticket for any request so that all the information is properly stored.

### d. Notification related:

i. As a supporter, I should have access to all the user emails so that I can broadcast general notifications.

- ii. As a supporter, I should have access to specific user group emails so that I can broadcast specific notifications.
- iii. As a supporter, I should be notified whenever a new ticket is open so that I can look at it in a timely manner.
- iv. As a supporter, I should be notified whenever a ticket is assigned to me so that I can fix it.
- v. As a supporter, I should be notified if the user has asked a certain question about a specific ticket.
- vi. As a supporter, I should be notified if user has submitted a comment on a ticket so that I can look at it.
- vii. As a supporter, I should be notified if user has made any changes to an existing ticket so that I can look at the new information.
- viii. As a supporter, I should be notified if the user has reopened a ticket so that I can look at the issue again.
- ix. As a supporter, I should be notified if my team members move from first line to second line or vice versa so that I know the current team lists.
- x. As a supporter, I should be able to send general problem notifications to specific groups so that they are aware of changed happening around them.
- xi. As a supporter, I should be able to send future or current maintenance notifications to specific groups so that they are aware of changed happening around them.
- xii. As a supporter, I should be able to send a notification if a general problem is solved so that users can resume their normal work.
- xiii. As a supporter, I should be able to send a notification to users so that I can inform them about their requests.

#### e. Location related:

- i. As a supporter, I should be able to locate user's location so that I can walk to their place to solve an issue.
- ii. As a supporter I should be able locate equipment location so that I can fix or change something in that equipment.

## f. Approval related:

i. As a supporter, I should have access to approve lists so that I can get proper approvals before changing something in clients work area.

## g. Installation related:

- i. As a supporter, I should have access to installation guidelines for software application, so that I can follow them while installing them.
- ii. As a supporter, I should have access to software installation keys so that I can install software in client machines.

#### h. Placing an order or request:

- i. As a supporter, I should be able to locate the vendors to order apart from so that I can know from where to order a part.
- ii. As a supporter, I should be able to order apart from vendors so that I can place an order.

- iii. As a supporter, I should be able to place a service order so that tickets related to maintenance can be entertained.
- iv. As a supporter, I should be able to place an installation order so that software can be installed.

#### i. Team related:

- i. As a supporter, I should be able to switch my team from front line to second line and vice versa so that I can assign myself different team.
- ii. As a supporter, I should have access to current team lists so that I know how many people are in front line and how many in second line.